

In Case Of A Water Emergency – Note Where Your Shut-off Valves Are

- Your main shut-off valve is typically located in the main bathroom or ensuite
 - Alternate locations may include behind the toilet, laundry or under the kitchen sink
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Change/ Clean ALL Your Filters Regularly

- Dryer exhaust ceiling lint trap - clean monthly
 - Dryer lint trap - clean after each use
 - Microwave / Hood Fan filter - clean monthly
 - Fan coil filter - replace every 3 to 6 months, or more frequently if anyone in the home smokes
 - Energy Recovery Ventilator filters - clean every 6 months (Contact your Property Management Team for more information of recommended maintenance programs.)
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Managing Condensation – Increase Air Circulation and Adjust Humidity Levels

- Use exhaust fans consistently
 - Ensure your ERV unit is turned on and functioning properly
 - Periodically open your windows and window coverings
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Electrical Issues

- Bathroom or kitchen plugs not working – reset GFI button on plug
 - Flickering Lights – tighten or replace light bulb
 - No Power – reset breaker
 - Lamps not working – check switched receptacle
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Suite Maintenance While On Vacation

- Keep your ERV and fan coil running
 - Turn off your main water shut-off valve
 - Close and lock all windows and doors
 - Inform your Property Manager/ Concierge of your absence
 - Have a friend or family member check your suite while you are away
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Questions or concerns?

Contact Us
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